

**GALWAY CENTRAL SCHOOL DISTRICT
Board of Education**

Reorganizational Meeting/Regular Meeting

Wednesday, July 11, 2007

6:00 P.M.

Agenda

1. CALL TO ORDER

Meeting called to order by Superintendent of Schools - **6:00 P.M.** – High School Library.

2. ADMINISTRATION/CERTIFICATION OF OATH TO BOARD MEMBERS

Board of Education to sign Oaths of Office and submits them to the District Clerk

3. PLEDGE OF ALLEGIANCE

4. BOARD PRESIDENT ELECTION

- a. Nominations taken for Board President Seat
- b. Board to vote for President
- c. Elected President assumes position and conducts balance of the meeting.

5. BOARD VICE-PRESIDENT ELECTION

- a. Nominations taken for Board Vice-President Seat
- b. Board to vote for Vice-President
- c. Elected Vice-President assumes position.

6. ADDITIONS TO THE AGENDA

7. PUBLIC COMMENT ON AGENDA ITEMS

8. APPOINTMENTS

- Attendance Officers Carrie Winchester and Cindy Colby unpaid
- Claims Auditor Barbara Pawlowski \$18.75/hour
- Internal Auditor TBD
- External Auditor Judith Klingebiel (already app'd for 3 years ending 6/09)
- Treasurer Rita Borucki (salary per Mgmt. Conf. Agreement)
- Extra-Classroom Activity Account Advisors (unpaid appointments):
 - _Chief Faculty Advisor – Paul Jenkins
 - _Central Treasurer - Linda Casatelli
 - _Deputy Central Treasurer- Barbara Agresta
 - _Auditor – Rita Borucki
- Deputy Tax Collector - Ballston Spa National Bank, Tax Collection Agency- unpaid
- Records Management/Access Officer – Linda Casatelli - unpaid
- Title IX Section 504 Compliance Officer –Linda Jackowski - unpaid
- Title IX Section 504 Alternate Compliance Office – Norman Griffin – unpaid
- District Clerk Linda Casatelli \$1,878
- Tax Collector Tracy Killeen \$3,357
- Water Treatment Analyst Jay Tourtellot \$1,000
- Asbestos Designee Jay Tourtellot \$1,000
- Fixed Assets Manager Betty Neahr \$2,000
- Medicaid Billing Clerk Barbara Agresta \$3,000
- School Attorney Hogan, Sarzynski, Lynch, Surowka, & Dewind, LLP - \$9,900 retainer
- School Physician Dr. Anneke Pribis, Saratoga Care Family Health Centers \$10,500/Year

9. ELECTION APPOINTMENTS

ELECTION INSPECTORS - \$7.15/hour

Ruth Gerardi, Doreen Seelow-Podolec, Maxine Nadler, Doris Tretiak, Janet VanRijsewijk, Nancy Harris, Richard Harris, C. Michael Howard, Edith Korowajczyk, Barbara Pawlowski, Dondi Saltsman, Colleen Muth, Maureen Sauter, Ruth Mathias, Dorothy Taylor, Barbara Sleight, Doris Tretiak, Shirley Cornell

CHIEF INSPECTOR/CHAIRPERSONS AND BOARD OF REGISTRATION

Resolved that the Board of Education of the Galway Central School District appoint Ruth Gerardi and Barbara Sleight to the Board of Registration and as Chief Inspectors and Co-chairpersons for the district's annual election and all special elections in the 2007-08 school year at a rate of \$7.15/hour.

10. DESIGNATION OF THE FOLLOWING:

- School Insurance Advisor - Bruce Rowledge
- Official Newspaper - Daily Gazette
- Official Bank Depository-Ballston Spa Nat'l. Bank, Chase Manhattan Bank, NBT Bank, CLASS
- Date/time of regular monthly Board of Education Meetings - 3rd Wednesday of each month with the exception of the August 15, 2007 meeting which will be held on August 22, 2007, the November meeting which will be held on November 14th instead of the 21st, the February meeting which will be held on February 13, 2008 instead of the 20th and the April 16th meeting which will be held on April 23, 2008 instead beginning at 7:00 P.M. (beginning in September, 2007 meetings will begin at 6:30 P.M.)
- Date/time of the Reorganizational Meeting/Regular Board Meeting – Wednesday, July 9, 2008 at 6:00 P.M. (This will replace the July 16, 2008 Regular Board Meeting.)
- **Committee memberships for 2007-08:**
 - Committee of Special Education Full Committee
 - Chairperson/Administrator – Lin Jackowski
 - Alternate Chairpersons - Shannon Britten, Kathy Morck, Norm Griffin, Paul Jenkins, Paul Berry, Andrew Huszar, Sara Landers
 - Psychologist – Andrew Huszar
 - Physician – Dr. Anneke Pribis-Saratoga Care Family Health Centers
 - Classroom Teacher of Child Being Reviewed
 - Special Education Teacher of Child Being Reviewed or as Assigned
 - Parent Representative – Mary Bramer
 - Alternate Representatives – Suzanne Harkness-Wood, Debbie Baldwin
 - Parent of Child Being Reviewed
 - Others as Deemed Appropriate
 - Committee on Special Education – Subcommittee
 - Chairperson – Lin Jackowski
 - Alternate Chairpersons – Kathy Morck, Shannon Britten, Andrew Huszar, Sara Landers
 - Classroom Teacher of Child Being Reviewed
 - Special Education Teacher of Child Being Reviewed
 - Parent of Child Being Reviewed
 - Others as Deemed Appropriate

Committee on Preschool Special Education

Chairperson – Lin Jackowski

Designee authorized to sign preschool STAC Forms – Lin Jackowski

Alternate Chairpersons – Norman Griffin, Shannon Britten, Andrew Huszar

County Rep. – As Appointed by the County – Leslie Monaco

Evaluator of Child as Appropriate

Preschool Teacher or Provider as Appropriate

Parent Representatives: Mary Bramer

Alternate Parent Representatives: Suzanne Harkness-Wood, Debbie Baldwin

11. AUTHORIZE SUPERINTENDENT OF SCHOOLS TO:

- certify payrolls
- be purchasing agent
- approve attendance at conferences, conventions, workshops etc. for all employees
- proceed with the preparation of tax rolls and warrant
- apply for special state and federal funds
- approve budget transfers
- represent the district in matters pertaining to school breakfast/lunch/milk programs:
Resolved that the Galway CSD Board of Education delegates to the chief administrative officer the authority to act as its agent with regard to Galway CSD's participation in the National School Lunch/School Breakfast/Special Milk Programs and to enter into on its behalf all contracts and agreements associated with said participation.

12. OTHER ITEMS

- Establish mileage reimbursement – the most current IRS rate (currently \$4850/mile)
- Establish a petty cash fund for the school lunch program - \$100 and \$50 for the Business Office
- Purchase a bond for collector, treasurer and for all other school employees as follows:
Collector - \$25,000, Treasurer - \$50,000, All Others - \$10,000
- Establish the following hourly pay rates:

Substitute Bus Driver	\$14.00
Substitute Cafeteria	\$ 7.35
Substitute Clerical	\$ 7.35
Substitute Custodian/Cleaner	\$ 9.00
Substitute Automotive Repairer	\$13.00
Substitute Maintenance Mechanic	\$10.00
Substitute Nurse	\$11.50
Substitute Teacher Aide	\$ 7.35
Instructional Tutors	\$20.00
Substitute Teacher	Per contract with SASIE Local 4805
- Establish custodial and vehicle driver rates for school-related and non-school related user groups:

SchoolGroups:	CustodianRate-\$10/hour	Driver Rate-\$14/hour
Non-School Groups:	Custodian Rate-\$25/hour (2 hr. min.)	Driver Rate-\$20/hour
- Establish mileage rate for bus user groups \$1.00/mile.
- Re-adopt all Policies & Code of Ethics in effect during the last school yr. for the 2007-08 school year.
- Resolved that the Board of Education of the Galway Central School District adopt the District's **free and reduced price meal or special milk policy statement** for the 2007-08 school year which sets forth the conditions that the school must follow in order to participate in this program.
- Resolved, in accordance with the Local Finance Law §30.00, the President of the Board shall be, and hereby is empowered and directed to, authorize the issuance and to issue, **Bond, Tax or Revenue Anticipation Notes** of this board, and renewals of any and all such notes, at such time and under such circumstances as he (she) deems proper and advisable; and to prescribe the terms, form and content thereof, to execute the same in the name of and on behalf of the Board, and to sell at private sale and deliver the same; and the full faith and credit of the Board is hereby pledged to the punctual payment of principal and interest on all notes issued pursuant hereto by said President in pursuance to and consistent with the Local Finance Law of the State of New York; such authorization shall continue until the board, by resolution, shall elect to reassume the power herein authorized.
- Resolved, that the District Treasurer is authorized as the signatory for district checks; and it is further resolved that the District Treasurer is authorized to use an electronic signature.

13. SUPERINTENDENT'S REPORT

14. CONSENT AGENDA

15. PERSONNEL

Resignations

- A. Transportation Supervisor
- B. Chemistry/Physics Teacher

Appointments

- A. Interim Transportation Supervisor
- B. Summer School Positions
- C. Elementary Teacher
- D. Family Consumer Science Teacher
- E. Director of Curriculum

16. OLD BUSINESS

17. NEW BUSINESS

- A. Bus Bid
- B. Donation

18. PUBLIC COMMENT

19. CSE/CPSE RECOMMENDATIONS

20. ADJOURNMENT